

PRIVACY STATEMENT

Smart Industrial Remoting: remote working in non-digitalised industries – Pilot Project

Contract No LC-01796763

This Privacy Statement describes the objectives of the study on “Smart Industrial Remoting: remote working in non-digitalised industries – Pilot Project” and the key aspects related to the protection of personal data gathered during the activities of this study. The Privacy Statement corresponds to PPMI’s general data protection policy, which can be found [here](#).

1. Introduction of the study objectives

PPMI is leading the study on Smart Industrial Remoting: remote working in non-digitalised industries – Pilot Project. The study is commissioned by The Directorate-General for Communications Networks, Content and Technology (DG CNECT). PPMI (www.ppmi.lt) is implementing this study in cooperation with national Digital Innovation Hubs.

The objective of the pilot project is to propose ‘smart industrial remoting measures’ that can support digitalisation of European industrial companies, especially SMEs. The research will focus on five industries particularly hit by the pandemic: construction, retail, textile, automotive and agrofood. To inform the study, the research team is performing data gathering activities using a variety of tools, such as literature review, data gathering from the web, surveys, and interviews. We will also organise workshops throughout the study. The workshops will be organised either in person or using teleconferencing tools such as MS Teams or Zoom.

2. What personal information do we collect and through which technical means?

Personal data and their purpose

Personal data or data relating to a specific individual is needed in order to register participants to the workshop and share information about the workshop with them. To this end, we collect the following personal data: name/surname, e-mail address (or/and phone number), organisation name.

The data collection activities are designed to comply with the requirements of *Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)*.

3. Who has access to your information and to whom is it disclosed?

Access to any personal data collected in the context of this study is only granted through UserId/Password to a defined number of users. These users are members of the unit supervising the study inside DG CNECT as well as the study team (from PPMI). PPMI is the consortium’s leading partner, therefore, acts as data processor. No personal data is transmitted to parties that are outside the recipients of this legal framework.

The information you provide to PPMI will be only used to provide relevant information about the workshop to which you signed up for and, if you gave your consent, to share information about the study updates and any future events associated with the study.

4. How do we protect and safeguard your information?

Any personal data collected by the research team is stored on the internal server owned by PPMI. The server is equipped with a mirror backup system to prevent any unauthorised disclosure or access, accidental or unlawful destruction or accidental loss, or alteration, and to prevent all other unlawful forms of processing. The server facilities are looked after by IT professionals to avoid malfunctioning of the hardware and keep the data on the server safe from viruses and other malicious software which could compromise the security of data.

5. How long do we keep your data?

PPMI only keeps your personal data for the time necessary to fulfil the purpose of data collection or further processing in the scope of the study. Any personal data collected by PPMI during the course of the study will be anonymised after the project is finalised, but no later than February 2024.

6. How can you exercise your rights related to the data processing?

In case you want to verify what personal data is stored on your behalf by PPMI, have it modified, corrected, deleted, restrict processing or object to data processing, please contact PPMI by using the following contact information:

PPMI Group, UAB ([PPMI](#))
Gedimino pr. 50, LT-01110 Vilnius, Lithuania
E-mail: dataprotection@ppmi.lt