

We are looking for an

HR MANAGER

Continue your professional path with us

[PPMi](#) provides research-based advice aimed at improving public policy and management.

We value professionalism, collaboration, curiosity and a happy work environment. If these resonate with you, contact us now!



WHAT WE ARE LOOKING FOR

We're looking for an HR specialist (temporary parental leave cover) with:

- Bachelor's degree or equivalent in Human Resources/Law/Business Management
- 2-3 years' experience in a similar position
- Full English proficiency and excellent writing skills
- Excellent communication and organisational skills, plus the ability to multi-task and enjoy maintaining good relationships with employees
- A diploma of HR Management Standard (The Association of Human Resources Professionals) will be considered an asset



WHAT YOU WOULD DO

You should be ready to partake in a wide range of HR and organisational activities, including but not limited to:

- Guiding and managing all aspects of the company's human resource policy (recruiting, training, compensation, labour relations, benefits, etc.)
- Supporting the managers of the company in nurturing its culture, maintaining a positive working environment and collaborative atmosphere



WHY PPMI?

You should expect a fast-paced and dynamic working environment that values open-mindedness, creativity and collaboration. In our company the ability to work in teams and individually go hand-in-hand. We offer:

- Competitive benefit/compensation package
- A rewarding atmosphere that will allow you to grow personally and professionally
- Membership of the Association of Human Resources Professionals (PVPA)



If you recognise yourself in the description above, please send us your CV (careers@ppmi.it) by 13 June 2018.